

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

BOARD OF SELECTMEN MEETING MINUTES

June 16, 2014

Selectmen Present: Chair Abigail Arnold, Scott Carbee, and Betsy Hardwick

Staff Present: Town Administrator Michael Branley

Also present: Library Trustees Chair Deb Rogers, Ben & Robin Haubrich, Jan Hicks, Polly Freese, Judi Miller and Charlie & Sarah Pyle.

CALL TO ORDER: Abigail called the meeting to order at 6:30 p.m.

Appointments

1. Library Trustees Chair Deb Rogers – Deb discussed her letter to the Board regarding the condition of the chimneys at the library. Deb said in 2012 there was an inspection done and it was found that the main rear chimney needed repair and the other chimneys should be capped. Deb said this past spring Tony Ludwig took a look at them and agreed with the inspection and also said the bricks are so loose he can take them apart and re-use them. Deb said as a Trustee she would like to see the library building maintained. Betsy asked and Deb answered she would like to see it done as soon as possible. There was a discussion regarding the budget and when the best time would be to do the work. The Board agreed to take a look at the current projects and wait until the fall to see where the budget is and to get another bid or two. Mike suggested if we wait until next year we could apply for a Mooseplate grant for the chimney and the windows needing repair in the library also.

Items to Sign

1. Payables Manifest for 6/16/14
2. Payroll Manifest for 6/16/14
3. Authorization for Town Administrator Michael Branley to sign the LCHIP Grant for the Town Hall. Abigail and Mike signed and Elaine notarized.
4. Appointment form for Nicole Kjellquist as Deputy Director of Emergency Management.
5. Documents related to the Turnpike Grant Anticipation Note – the Board signed and approved various documents and Elaine notarized or affixed the Town seal as required.

Elaine notified the Board that one property is set to have the tax deed presented to the Selectmen on Thursday at noon if the 2011 taxes are not redeemed. Elaine stated she has not heard from the

property owners. There was a discussion about accepting the deed. The Board agreed to accept the deed if building inspector Ed Hunter inspected the building and signed off on it.

6. Timber Tax Grading Map 2 Lot 25 & Map 8 Lot 59

Tony Ludwig entered the meeting and Mike asked if there was anything that could be done to stabilize the chimney for now. Tony answered that most of the cost was in the staging. Tony said the job would take 3-4 days and should not be scheduled past September.

7. Intent to cut on Map 9 Lots 22-2 & 23
8. Building Permit Application for Map 7 Lot 1
9. Abatement Application for Map 7 Lot 21-2. Recommendation is to grant the abatement. The Board agreed to grant the abatement with an assessed value reduction of \$82,200.
10. Abatement Application for Map 7 Lot 5-3B. Recommendation is to grant the abatement. The Board agreed to grant the abatement with an assessed value reduction of \$11,500.
11. Abatement Application for Map 1 Lots 9 & 11. Recommendation is to deny the abatement. The Board agreed to deny the abatement.

New Business

1. Final report from James Garvin that will accompany the LCHIP Grant application for the Town Hall. Mike asked and the Board agreed Jim could finalize it.
2. List of census information taken from the inventory forms.
3. Abigail said she would like to have the proposed Purchasing Policy on the agenda next week to discuss and finalize.
4. Abigail said Gary advised her they are getting close to putting out the request for proposals on Scoby Bridge and will need abutter approval for work needing to be done on those properties.

Correspondence

1. Acceptance notice from DES regarding a Wetlands Permit Application for Map 19 Lot 25.
2. Weekly Police Report for 6/6-6/12
3. Mike's Weekly Report 6/13/14
4. Letter from Tom Anderson regarding some fact corrections regarding statements from last meeting.

Liaison Reports

1. Abigail stated the Scenic Road Hearing for PSNH cutting on 2nd NH Turnpike is June 17 at 7:00 p.m. with a site walk before the hearing at 6:30 p.m.
2. Scott said the Greenfield Historical Society is asking to borrow the Concord Coach for an open house/Greenfield Day as a display in their barn. There was a discussion and the Board agreed they would need to take significant precautions to ensure the safety of the Coach. The Board will wait for a formal request from Greenfield.

Old Business

1. Town Hall Update – Mike said BJ, Elly and himself have a wrap-up conference call on Wednesday and plan to have the grant application in for preliminary review by the end of this week with final submission by next Friday. Mike said he has been working on the baseline report, which needs to be submitted to close-out the prior grant.

Administrative Update

1. Mike said he spoke to CLD and the contractor regarding the bridge detour signs and they said the current configuration of signs comply with the manual for uniform traffic control standards. If additional signs are requested it would be considered a change order which would require DOT approval and DOT may not pay 80% because it is above and beyond the plan and the standard. Mike said the timeframe in getting these signs up would not be immediate because approval would be needed along with ordering the signs. The Board agreed not to add additional signs and asked Mike to contact Bruce Harrington to let him know. Mike said based on the start time we are looking at an open to traffic date of September 26.
2. Mike said he spoke to Chief Kullgren about parking near the Pleasant Pond boat launch, and his only preference was the Town pick one side to not allow parking and he does not use the boat launch for a turnaround except in the winter. Scott said he spoke to Chief Bell and he feels the same as Chief Kullgren. Mike said once the Board picks a side to allow parking the Board would draft an ordinance, notice and hold a public hearing and then record the decision.
3. Mike said he spoke to both property owners on the private road discussed at last week's meeting and both are okay with naming that section of road Firefly Lane.

MOTION: Betsy made a motion that a certain stretch of road with properties including Map 20 Lots 3-1 and 4 be named Firefly Lane. Seconded by Scott. All in favor.

4. Mike said he got an estimate for replacing the steps by the Town Office parking area for \$1,430. Abigail asked if it included a safety rail and Mike said he will make sure there is a safety rail. Mike said this would be in conjunction with the drainage work along the Town Clerk side of the Town Offices, which would be on an hourly basis. The Board agreed Mike could go forward.

There was a discussion regarding tree cutting. Mike will finish getting estimates.

NEXT BOARD OF SELECTMEN MEETING: Monday 6/23 at 6:30 p.m.

ADJOURNMENT: Abigail adjourned the meeting at 7:40 p.m.

Respectfully Submitted by Wendy Brien-Baker

Approved on July 28, 2014

Board of Selectmen Chair Abigail Arnold

Selectman Scott S. Carbee

Selectperson Betsy Hardwick